

**Regulation of the Clinical Center of Sports Medicine and Rehabilitation
LEPL Tbilisi State Medical University**

Article 1. General provisions

The Clinical Center of Sports Medicine and Rehabilitation (hereinafter referred to as "The Center") of the LEPL Tbilisi State Medical University (hereinafter referred to as "The University") is the "Center") has been created based on the decision of the Council of Representatives as part of the Faculty of Physical Medicine and Rehabilitation (hereinafter "Faculty").

1.2. The Center carries out its activities on the basis of the current legislation and this Regulation, which is approved by the Council of Representatives of the University.

1.3. The Center uses the property and financial funds transferred for its operation in accordance with the rules established by this Regulation. The Center has a cash register for the accumulation of financial funds.

1.4. The Center has a seal approved by the University with the full name in Georgian and English languages; also stamps, blanks, other means of identification.

1.5. The address of the administration of the Center is: Tbilisi, 0141, Gudamakhari Street №4.
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Article 2. Goals and objectives of the Center.

2.1. The main goal of the Center is:

a) Promotion of training of Physical Medicine and Rehabilitation specialists:

a.a) by participating in the process of preparation and implementation of undergraduate educational programs in Sports Medicine and Rehabilitation;

a.b) by participating in the process of preparation and implementation of Sports Medicine and Rehabilitation postgraduate educational programs and continuous professional development programs;

a.c) by carrying out scientific and research activities;

b) Ensuring health protection of population of the country;

c) providing medical services in accordance with the country's legislation and high professional-ethical standards;

d) introducing and popularizing a healthy lifestyle;

e) Development of Sports Medicine and Rehabilitation and its promotion.

- 2.2. To achieve the mentioned goals, the Center actively cooperates with:
- a) other higher educational and medical institutions;
 - b) existing Georgian and international sports organizations.
 - c) Sports medicine and related institutions of foreign countries;
 - d) Georgian and foreign government bodies and non-governmental organizations.

Article 3. Center structure and staffing schedule.

3.1. The structure and staffing schedule of the center is approved by the Rector of the University upon the presentation of the director of the Center.

3.2 A deliberative-consultative body - the Council of the Center - can be established in the Center.

Article 4. Director of the Center.

4.1. The center is headed by the director of the center, who is appointed and dismissed by the rector of the university;

4.2. The director of the center is accountable to the Rector and the Chancellor, taking into account the competence of these management bodies;

4.3. The director of the Center provides:

- a) management and protection of the property transferred by the university for the operation of the Center;
- b) management of activities of the Center, including medical activities;
- c) planning, accounting and control of financial activities of the Center;
- d) participation of the academic staff of the departments and program directions of the University in the educational activities provided for by this Regulation;
- e) planning and managing the center's organizational activities (organizational, material-technical and other measures);
- f) approval of medical standards, rates and forms of medical documentation according to the fields of medical services provided by the Center in agreement with the Chancellor of TSSU;
- g) developing the staff schedule of the Center and submitting it for approval;
- h) development of internal regulations of the Center and submission for approval;
- i) submitting the annual report to the Council of Representatives of the university;
- j) submission of documentation related to medical and financial activities in accordance with the request;
- k) creation of conditions for continuous improvement of activity and professional level of employees of the Center;
- m) implementation of other activities that directly or indirectly serve the goals of the Center.

4.4. The scope of property responsibility of the director of the Center is established on the basis of the relevant agreement, handover-acceptance act and current legislation.

4.5. The director of the center, within the limits set by the TSMU or by proxy, represents the Center in dealings with third parties, including the process of signing agreements.

Article 5. Revenues of the Center.

5.1. The income of the Center is from the current activities, including the income received on the basis of the agreements signed by the director, other sources, which are allowed by the current legislation.

5.2. In order to carry out the main tasks defined by this regulation, the Center will be given the fixed and rotating means, with the right to use and manage them.

Article 6. Office and support staff of the Center

6.1. Heads of structural units of the Center and employees of the Center are appointed and dismissed by the Rector on the recommendation of the director.

6.2. The number of staff of the Center is determined by the staff schedule of the University.

6.3. Separate areas of activity of the Center, which are not provided for by the staff schedule of the University, are carried out by an invited person on the basis of the relevant labor contract.

6.4. The employees (workers) of the Center ensure the proper performance of the functions assigned by this regulation and the relevant labor agreement.

6.5. A written agreement on full material responsibility is made with the worker who is directly related to the storage, processing, or use of the property and valuables transferred to him in the work process.

6.6. Labor contracts must take into account the applicable norms of labor and civil legislation.

Article 7. Property of the center.

7.1. The property of the Center is the property of TSMU and it has been transferred to the Center with the right of use and management.

7.2. Issues related to the property and income of the Center are regulated between the Center and TSMU in accordance with the current legislation and this Regulation.

Article 8. Economic activity of the Center

8.1. The center carries out its economic activities on the basis of the agreements concluded with buyers (customers) based on the present Regulation, current legislation and other normative acts.

8.2. The prices and tariffs of the performed works and services, based on the market conditions, are determined by the TSMU in accordance with the applicable legislation.

8.3. Prices and tariffs regulated by state or local government bodies are binding on the Center.

Article 9. Accounting and reporting

The accounting and statistical records of the Center are carried out in the volume and periodicity stipulated by the current legislation.

Article 10. Control of activities of the Center

10.1. Control of activities of the Center is carried out by the relevant management bodies of TSMU.

10.2. If necessary, TSMU appoints an auditor.

10.3. The activity of the Center is checked according to the rules established by the existing legislation.

Article 11. Liability and dispute resolution

11.1. The Center is responsible for its obligations.

11.2. The responsibility of the director of the Center and the workers of the Center is defined in accordance with the applicable legislation.

Article 12. Termination of the activity of the center

12.1. The grounds for termination of the center's activities are:

a) reorganization;

b) liquidation.

12.2. The liquidation of the Center is carried out in other cases defined by the administrative act of TSMU or the legislation.

Article 13. Final Provisions.

Cancellation of the Regulation of the Center, changes and additions to it are made by the decision of the Council of the Representative of the University, in accordance with the law.