TSMU Action Plan 2021-2023

Strategic Goals	Objectives	Activities	Structure and/or responsible persons	Funding and Sources of Financing	Dates of Accomplis hment	Assessment Indicators
		1. Institutio	n Development			
munugemet	Excellence of management policy	Evaluation of existing management system	Office, Head of	Additional financial resources not required		Analysis of assessment of existing management system; Identification of deficiencies; Development of required changes
	I I I I I I I I I I I I I I I I I I I	Determine the main challenges of business continuity and elaborate a plan to overcome them		Additional financial resources not required		Ensure continuity of business processes
	Optimization of organizational structure and improvement of coordination of separate structures	Performance analysis and optimization of organizational structure	Administration, Human Resources	Additional financial resources not required	11.2022	Updated chart of structural units

		Reinforcement of stakeholders and graduates involvement in the university activities	Administration,	Additional financial resources not required	Number of alumni and employers involved in university activities; Renewal of personnel and increase of motivation of young personal
	Preparing for 2024 TSMU authorization	Effective coordination of the university structural units to receive the authorization	Rector, Head of Rector`s Office Quality Assurance Service, Academic Council, Monitoring team		Documentation confirming compliance with authorization standards
Ensuring effective management during the COVID-19 pandemic	Ensuring transition to the hybrid mode of learning process during COVID-19 pandemic		Rector`s Office Quality Assurance		Modification of medical education during the COVID=-19 pandemic https://tsmu.edu/ts/images/dxp/1613895_161 3389555.pdf
Development of effective financial management system	strategy for the	Improve the methodology of basic data planning for the three- year budget	Managemet.	Additional financial resources not required	Approved methodology and procedures for the development of three-year budget; Prepared and approved three-year budget

	Refinement of financial analysis and forecasting methods			2021-2023	Periodical financial analytical report
	Rational allocation of university budget (administration, education, research, infrastructure, student services and etc.)			2021-2023	Annual budget reports
Strengthen quality of institutionalization of	Improving financial statistics	Deputy Chancellor for Financial	TSMU revenues GEL 20 000	2021-2023	Audit report
·	processes and ensuring full	Resource Management, Department of Economics, Information Technology Service		2021-2023	Relevant staff trained; Budgetary process is ongoing according to the established procedures
		-		11.2023	All participants of the budgetary process are integrated in the unified electronic system
Development of Human F policy	Resources Management	Human Resources Management Service, Legal Service	Additional financial resources not required	2021-2023	Amandements in human resources management strategy

	(teaching, research, consultation hours,	Human Resources Management Service, Legal Service, Quality Assurance Service, Faculty Deans	Additional financial resources not required	12.2023	Components of workload for academic staff
Improvement of Human Resources	of academic and invited staff	Human Resources Management Service, Quality Assurance Service,	Additional financial resources not required	2021-2023	Results of annual assessment of academic and invited staff
Management	Evaluation of effectiveness of administrative staff	Human Resources Management Service, Quality Assurance Service,	Additional financial resources not required	2021-2023	Results of annual assessment of administrative staff
	Evaluation of productivity of sciantific staff	Human Resources Management Service, Quality Assurance Service,	Additional financial resources not required	2021-2023	Results of annual assessment of scientific staff
	Annual University staff satisfaction survey	Human Resources Management Service, Legal Service Quality Assurance Service	Additional financial resources not required	2018-2020	Annual reports and analysis of the staff satisfaction survey

	Financial support for the disabled members of the staff	Human Resources, Deputy Chancellor for Financial Resource Management, Department of Economics	TSMU revenues GEL 50000	2021-2023	Number of the disabled staff and annual financial support provided
	Increase motivation and productivity of employees by the adequate sources o incentives	Administration	TSMU revenues	2021-2023	Incentive procedures for the staff; number of staff with provided tangible incentives annually
Attraction of young and qualified specialists	Improvement of policy for the attraction of young and qualified specialists	Quality Assurance Service, Human Resources Management Service	Additional financial resources not required	2018-2020	Number of young staff hired annually
Support of staff career development	Financing the overseas internships for enhancing the staff qualification	Vice-Rectors, Department of International Relations	TSMU revenues	2021-2023	Number of staff udergoing overseas internships annually
		Faculty Development and Strategic Planning Department	TSMU revenues	2021-2023	Number of academic staff and invited personnel trained in the medical education methodology annually

		AMEE Networking Center	Additional financial resources not required	Number of academic staff and invited personnel trained in the medical education methodology annually
skills of academic and invited	Identification of English language knowledge level for academic and invited staff according to the 2022 sectoral benchmarks requirrements	Academic Affairs, Foreign Language	financial resources not	Outcomes of assessment of English languag skills for academic and invited staff
Determine the students' admission quota (according to the 2023 methodology of National Center for Educational Quality Enhancement)	procedures for definition of students' quota	Academic Affairs,	Additional financial resources not required	Revised rules for students' admission quota (2023)
for identification of	Promotion of Inter- Alumni database among the employers	Academic Affairs,	Additional financial resources not required	Annually updated Inter-Alumni database; Indicator of established relations with alumni

	the University activities	educational programs	Academic Affairs, Students and Alumni	Additional financial resources not required	2021-2023	Number of alumni engaged in the University activities
	comliance with sectoral benchmarks for the academic and invited staff of English-instructed educational programes	Assessment of academic and invited staff: B2 level of English language proficiency / 3 years of teaching experience / work or study experience abroad in English language	Academic Affairs, Quality Assurance	Additional financial resources not required		In compliance with sectoral benchmarks
Development of material resources	clinical and research infrastructure	bases, building a multi- functional medical center, seeting up the canteen on the first campus building,	Deputy Chancellor for Strategic Development of Infrastructure Projects, Vice-Rector for Clinical Affairs, Department of infrastructure	revenues GEL	2021-2023	Planned teaching bases, recreational zones, rehabilitated Second campus building, canteen, appropriately equipped University clinics

	Constructing and equipping mode		Infrastructure, Department of Economics	TSMU revenues GEL 2000000		Stage I of construction of dormitories
	Create food catering blocks in training and clinical objects	-	Department of Infrastructure, Department of Economics	TSMU revenues GEL 400000	2021-2023	Food catering blocks in the campus and other training and clinical objects
	Create adapted environment of n buildings of the University.	nodern standards in all	Department of Infrastructure, Department of Economics	TSMU revenues GEL 500000	2021-2023	Adapted University environment (with lifts, ramps etc.)
resources and	language textbooks and	Georgian language manuals	Vice-Rector for Academic Affairs, Head of Library, Department of Economics	TSMU revenues GEL 100 000	2021-2023	New Georgian language manuals
		Translation of English language manuals into Georgian	Vice-Rector for Academic Affairs, Director of Library, Department of Economics	TSMU revenues GEL 250 000	2021-2023	New English language manuals translated into Georgian (3 fundamental manuals)

			Public Relations and Protocol Service, Information Technology Service,	Additional financial resources not required	2021-2023	Updated website contents
		(LMS) for the	Academic Affairs, Information	TSMU revenues GEL 50 000	12.2023	Activated operational electronic system mamagement (LMS)
Strengthening Internationaliztaion	Internationalization o teaching, learning and research	professor-teachers, clinical	Vice-Rector for Academic Affairs, Vice Rector for Research, Vice-Rector for Clinical Affairs. Department of International Relations	TSMU revenues GEL 100 000	2021-2023	Share of international professors-lecturers in the composition of the University staff
		Ensuring involvement in the international educational and research programs	Vice-Rector for Academic Affairs,Vice- Rector for Research, Vice-Rector for Clinical, Department of International Relations		2021-2023	University is involved in the international educational and research programs
		Development and implementation of new educational programs granting the joint and dual qualifications	Academic Affairs, Head of Quality Assurance		2021-2023	Joint educational programs with the international partners

	Icreasing internatioal mobility of students, academic and administrative staff, researchers	International Relations, Vice-Rector for Academic Affairs, Vice- Rector for Research,	Financing under		Number of students, academic and administrative staff participating in the exchange programs
	0	International Relations, Students and Alumni Relations and Career Development Service, Information Technology Service	TSMU revenues GEL 10 000		Data base of alumni working abroad
Improvement of collaboration between the international and local students	Conducting joint events	International Relations, Faculty Deans, Sports and Arts Center		2021-2023	Joint events
Collaborate with the interna professional associations	tional organizations and	International Relations Faculty Deans	Additional financial resources not required		The international organizations and professional associations with established cooperation

	international students		Department of International Relations, Department of Infrastructure	TSMU revenues GEL 1000000	2021-2023	Outcomes of international student satisfaction survey regarding the University environment
		2. Development	of Teaching and Lea	arning Quality		
efficiency of current eductaional programmes and their	effectivenes of	Evaluation of programmes based on the achievement of learning objectives	Service, Vice-Rector for Academic Affairs,	Additional financial resources not required	2021-2023	Outcomes of programme evalution
		Evaluation of financial effectiveness of programmes	Chancellor, Economic Department, Faculty Deans	Additional financial resources not required	2021-2023	Outcomes of evaluation of financial effectiveness of programmes
20,010,0110 01			Academic Affairs,		2018-2020	Dynamics of alumni employment
	Engagement of students a development of education		Academic Affairs, Students and Alumni	Additional financial resources not required	2021-2023	Indicator of engagement of students and employers in the curriculum committee

Accomplishment of MD (medical doctor) programme (according to MD sectoral benchmarks)	programme in compliance	egy of MD (medical doctor) ce with the national standards ectoral benchmarks of higher	Quality Assurance Service, Vice-Rectors, Faculty Deans, Faculty Development and Strategic Planning Department		2022-2024	Developed strategy
	Increasing ECTS to 12 for teaching Georgian language in English- instructed educational programmes	Changing the syllabus of the Georgian language	Quality Assurance Service, Faculty Deans, Vice-Rector for Academic Affairs, Heads of Academic departments, curriculum committee	Additional financial resources not required	05.2023	Corresponding changes in curriculum and syllabus

Workplace Based Assess MiniCEX, DOPS, MS portfolio), Entrustable pro in pilote mode	sments (WPBA) - CBD, F, Flipped Classroom, ofessional activities (EPA)	Vice Rector for Academic Affairs, Head of Quality Assurance Service, Faculty Development and Strategic Planning Department, Coordinators of medical programmes, curriculum committee	TSMU revenues GEL 50000	12.2023	Piloting new teaching methods
Further enhancement of teaching of clinical skills	simulators for the clinical teaching	Vice-Rector for Academic Affairs, Clinical Skills and Multidisciplinary Simulations Center Department of Economics Department of Infrastructure	TSMU revenues GEL 200000		Annually updated center for clinical skills and multidisciplinary simulators
	(OSCE) for key clinical subjects	Vice-Rector for Academic Affairs, Clinical Skills and Multidisciplinary Simulations Center, Deanof Medical Faculty Dean of Stomatology Faculty	Additional financial resources not required		Outcomes of conducted OSCEs in key clinical subjects

Modernization of educational programme for Doctor of Dental Medicine	fDevelopment competency- based curriculum	Development of integrated modules of curriculum	Vice-Rector for Academic Affairs, Dean of Stomatology Faculty, Curriculum Committee	Additional financial resources not required	2021-2023	Integrated curriculum of Dental Medicine
	Introducing of new teaching and assessment methods	Introduction of Case Based Clinical Reasoning (CBCR) training course, implementation of portfolio (pilot mode)	Academic Affairs,	Additional financial resources not required	12.2023	Introduction of (CBCR) training course in the Dental Medicine curriculum, launching portfolio in pilot mode
		Introduction of Objectively Structured Clinical Exam (OSCE) (based on the example of Odontology Department) in the key clinical subjects, introduction of integrated OSCE	Dean of Stomatology Faculty, Clinical Skills	-	2021-2023	Outcomes of coducted OSCEs
	Modernization of educational programme for Doctor of Dental Medicine in compliance with sectoral benchmarks	learning and essessment methods in compliance with the sectoral benchmarks	Academic Affairs, Dean of the Faculty	Additional financial resources not required	2023-2024	Programme in compliance with the sectoral benchmarks

Modernization of Bachelor and Vocational programmes	Modernization of Pharmacy Bachelors Programme	Vice-Rector for Academic Affairs, Quality Assurance Service, Curriculum Committee, Dean of Pharmacy Faculty	Additional financial resources not required	12.2023	Modernized Pharmacy Bachelors Programme
	Modernization of Bachelors Programme of Physical Medicine and Rehabilitation	Vice-Rector for Academic Affairs, Quality Assurance Service, Curriculum, Dean of Physical Medicine and Rehabilitation Faculty	Additional financial resources not required	10.2020	Modernized Bachelors Programme of Physical Medicine and Rehabilitation
	Modernization of Public Health Bachelors Programme	Vice-Rector for Academic Affairs, Quality Assurance Service, Curriculum Committee, Dean of Public Health Faculty	Additional financial resources not required	12.2023	Modernized Public Health Bachelors Programme
	Modernization of vocational programme for practitioner nurses	Vice-Rector for Academic Affairs, Quality Assurance Service, Curriculum Committee, Coordinator of vocational nurse Practitioner Programme	Additional financial resources not required	2020-2023	Modernized vocational programme for practicing nurses

Improvement of the	Modernization of current programme via the involvement of potential employers in the	Institute of Postgraduate Medical	Additional financial	10.2023	Updated postgraduate educational programmes
quality of postgraduate training (residency)	development process	Education and Continuous Professional Development, Employers, Programme Directors	resources not required		Programmes
	Improving clinical bases for the residency	Vice-Rector for Clinical Affairs, Department of Clinical Relations, Department of Economics, Department of Infrastructure	TSMU revenues GEL 20000000	12.2023	Updated clinical bases, outcomes of satisfaction surveys for residents regarding the clinical bases
Training of academic personnel in medical education methodology	education methodology and contucting trainingConducting ESME courses in medical education at the	Faculty Development and Strategic Planning Department, AMEE International Networking Center	financial	2021-2023	Number of TSMU academic and invited personnel attanding the training

motivation of academic	professional development of academic	programmes and development of new continuous professional development programmes		TSMU revenues GEL 300000	2021-2023	
feedback between		At the end of each term conducting surveys for students and academic staff and analysis of outcomes	Service	Additional financial resources not required		Analysis of outcomes of end-term surveys conducted for students and academic staff
component in the educational programmes	credits allocated for	subjects in foreign language	Service, Vice-Rector for Academic Affairs, Faculty Deans, Heads of Academic Departments Curriculum Committee	Additional financial resources not required	12.2023	Increased number of credits belonging to the elective subjects
			earch Development			
Greate the base of		over the electronic database	Vice Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs	Additional financial resources not required		Annually updated database of scientific projects

	Registration in the Grant Management United Electronic System (GMUS)	Vice-Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs	required	10.2023	Registration of projects in the GMUS
	Registration of the acadmeic staff in the Google Scholar	Vice-Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs	resources not required	11.2023	
Implementation of regulations promoting young PhD students			TSMU revenues GEL 1 746 654		Number of PhD students paarticipating in the project; Number of defended dissertations

"Georgian Biomedical News"	Create online version of Journal "Georgian Biomedical News" and pilot					Online Journal "Georgian Biomedical News", publications
priorities of	Evaluate effectiveness of University's scientific activities	Identification of prospective directions of scientific research	Vice-Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs	Additional financial resources not required		Defined priorities of university studies
interdisciplinary,	between the scientific groups within the	Establishment of intra- university and inter- university collaboration around the topics	Research, Research Institutes,	Additional financial resources not required	11.2023	Interdisciplinary scientific groups

	Identification of priority interdisciplinary directions	Vice-Rector for Additional Research, Research financial Institutes, Department of Research Coordination, Master and PhD Programs List of priority interdisciplinary	11.2023	List of priority interdisciplinary
Facilitate applied and innovative research	Identification of partners for marketing purposes	Vice-Rector for Additional Research, Research Institutes, Department of Research Coordination, Master and PhD Programs		Number of identified partners for marketing purposes
	Promoting submission of applied research projects to GITA-ðo	Vice Rector for State budget and Research, TSMU revenues Department of GEL 150 000 Economics		Number of award-winning authors of projects submitted to GITA

		Promoting submisiion of innovative projects	Vice Rector for Research, Department of Economics	TSMU revenues GEL 420 000		Award-winnig authors of innovative projects
		Collaboration with relevant industries for the commercialization of research and technological innovations	Vice-Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs	resources not required	2021-2023	Indicator of commercialization of medical products
and quality of r publications r			Vice-Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs			Developed and approved policy for the attraction and retention of leading researchers
	Implement joint research with research centers and researchers famous in the world	Selection of research centers relevant to the University's priority research directions and relationship with them	Research, Research	resources not required		Number of jointly implemented/ongoing scientific researches

	scientific papers in the	Financing publications of scientific papers in the high impact-factor journals			2021-2023	Number of scientific publications published in high impact-factor ournals
Involvement of young researchers in scientific work	research projects and		Ensure sustainability of research projects and PhD programmes via the identification of funds for financing, industries and University's development fund	TSMU revenues GEL 100 000		Number of co-financed masters and doctoral programmes
		Facilitating participation of the University staff and students in the international medical forums	Research, Research Institutes, Research		2021-2023	Staff and students financed for the participation in the international forums

Support to the post-doctoral work for the defined period	Vice-Rector for Research, Research Institutes, Department of Research Coordination, Master and PhD Programs	Under co- financing from funds GEL 150000	Staff co-financed for post-doctoral work
doctoral students (PhD students)		TSMU revenues GEL 150000	Engagement of doctoral students and post- doctoral students working overseas
Identification of foreign co- supervisors and/or consultants for doctoral students	Research Coordination,	Additional financial resources not required	Number of foreign co-supervisors and/or consultants for doctoral students

		Participation of interested students in the clinical and fundamental researches	Research Institutes, Scientific Skills Center, Students and Alumni Relations and Career Development Service,	resources not	2021-2023	Students participating in the clinical and fundamental researches
Elimination of plagiarism in research		Identification of plagiarism cases	Service, Vice Rector for Research	Additional financial resources not required	2021-2023	Plagiarism cases
Ensure sustainability c research	f ^{Support} grant projectswith high scores but left without financing	Development of procedures for granting intra-university grants	Vice Rector for Research, Department of Economics	TSMU revenues GEL 250 000	2021-2023	Supported/finaced projects
	·	4. Developmen	t of students' services			
Development of the system for students' support for learning and research	Regular survey for students regarding teaching, research, learning environment and support from the university	Conducting satisfaction surveys for students and development of relevant questionnaires	Vice Rector for Academic Affairs, Students and Alumni Relations and Career Development Service	Additional financial resources not required	2021-2023	Questionnaires developed for students
		Conducting regular surveys and analysis of findings	Vice Rector for Academic Affairs, Students and Alumni Relations and Career Development Service			Findings of student surveys and their analysis

	 the exchange programmes, provision of timely information, fairness of selection Placing information regarding the exchange programs on the web-page and in the social networks 		Department of International Relations, Public Relations and Protocol Service, Students and Alumni Relations and Career Development Service	TSMU revenues GEL 18 000	2021-2023	Timely placed information (survey findings)
Facilitate future career development of students	Provide consultations for ensuring successful career development	Connecting students with potential employers, professional organizations via the organization of meetings with alumni	Vice Rector for Academic Affairs, Students and Alumni Relations and Career Development Service	Additional financial resources not required	2021-2023	Dynamics of student employment indicators, meetings with employers and professional organizations
Promote international activities and initiatives of students	Provide support to the Students' Self- governance and Alumni Relations Service	Improving relations with alumn working overseas	Department of International Relations Students and Alumn Relations and Career Development Service	i	2021-2023	Established collaboration with alumni working overseas
		Organization of joint meetings scientific conferences, cultura events		l , i	2021-2023	Joint conferences and cultural events of local and international students

	Promote participation in the international student organizations	IFMSA, EPSA-Georgia-		TSMU revenues GEL 200000		Financing of student participation in the international organizations
Social support and encouragement of students	vulnerable and disabled	Development of individual teaching schedules, creation of adequate environment for such students, providing additional financing	Students and Alumni Relations and Career	,		Number of financed socially vulnerable and disabled students
	Establish additional fir awards for successful stud	nancing/scholarships and ents	Students and Alumni Relations and Career Development Service, Department of Economics	GEL 400000	2021-2023	Financed and awarded successful students

Support student participation in sports and cultural activities	Promote student participation and organization of sport events	 University competition in mini-football; University competition in basketball University competition in handball University competition 	Alumni Relations and Career Development Service Department of Economics, Sports and Arts Center	TSMU revenues GEL 1000000	2021-2023	Conducted studnet sport activities
	Promote organization of cultural events and student participation	 When?" – University championship Concert of the Band "Ara" Performances Concerts 	Relations and Career Development Service Department of Economics, Sports and Arts Center	TSMU revenues GEL 1000000	2021-2023	Conducted student cultural events
Improve University ranking in the country and region	Strengthen regional ranking	5. Improve Unive Organize regional events		TSMU revenues GEL 1000000	2018-2020	Conducted regional conferences/events
Improve international ranking of the University			Rector, Vice Rectors Quality Assurance Service, Faculty Development and Strategic Planning Department, Faculty Deans	GEL 250000	2021-2023	Indicators performing Univeristy on international level

	Strentghening activities coresponding to criterias of international ranking systems (Times Higher Education World University Rankings, QS, Webometrics)	Quality Assurance Service, Vice Rectors, Public Relations and Protocol Service, Information Technologies Service	financial resources not	Indicators performing Univeristy on international level
Disseminate information on the University's achievements at the international level	Annual participation in conferences organized by Association for Medical Education in Europe (AMEE), European University Association (EUA), European Medical Students Association (EMSA)	Department of International Relations, Vice Rectors, Students and Alumni Relations and Career Development Service		 Staff and students financed for the participation in the conferences

		Engagement in the Consortium of International Educational and Research Projects	Department of International relations, Vice Rectors, Department of Research Coordination, Master and PhD Programs	TSMU revenues GEL 50000	2021-2023	Indicator of engagement in the International Educational and Research Consortium
		6. Contribution to t	he development of the so	ociety		
Development of third mission – share the knowledge created at the University with the society	Organize public lectures, on the issues interesting f	conferences, TV programs	Vice Rectors Public relations and Protocol Service, Department of Economics	TSMU revenues	2021-2023	Public lectures, conferences, TV programs on the issues interesting for the public
	Implement research, consulting, expert activities important for the society	Carrying out charity events (including for socially vulnerable and disabled persons) by highly qualified local and invited foreign specialists	Clinical Affairs,	TSMU revenues GEL 250000	2021-2023	Implemented consulting, charity and expert activities
	Develop legislative initi public welfare and health	atives significant for the protection	Vice Rectors, Head of Departments	Additional financial resources not required		Legislative iniciatives
	Provide information on the University to the public	Organization of open days for applicants, participation in the annual educational and scientific festivals	Relations and	revenued GEL	2021-2023	Orginized festivals and events

Implement principles of lifelong learning	Wide engagement of students in the public activities	students; Student engagement during COVID-19 pandemic in treatment and vaccination process; Program-campaign of the National Center for Disease Control and Public Health of Georgia –"Movement for healthy Georgia - Elimination of HepatitisC" and measles preventive measures; Events devoted to the International Day to fight HIV- AIDS. Program on healthy life-	Development Service, Public Relations and Protocol Service, Department of Economics	TSMU revenues GEL 200000 Additional financial resources not required	2021-2023	Implemented public activities
		-	Professional Development			
		1	nentation of Strateg			
Ensure implementation of strategic and action plans	Evalution of implementation strategic and action plans	implementation of strategic plan and action plan	for strategic development and	Additional financial resources not required	2020-2023	Protocols on implementation monitirong
Update of university mission	Development of third mission statement	New wording of the missionstatement	University Academic Council	Additional financial resources not required	10.2023	New structure of university