Decree of the institute of postgraduate medical education and continuous professional development ofTSMU

CHAPTER 1 General regulations

Postgraduate medical education at TSMU and Continuous Professional Development Institute is established for post-graduate medical education (residency, alternative form of residency, specialty), continuous professional development, physicians, nurses, midwives and assistants in managing human sciences in the area of professional preparation and health care. (Approved 8.06.12.23/5). The Institute performs its activities on the basis of applicable legislation and present provisions. The institute is a university structural unit, has its own seal, label and stamp. The Institute is located in 33, Vazha‑Pshavela ave., Tbilisi. (proved 06.07.18. 23/9).

CHAPTER 2 Tasks and Aims of The Institute

1. Postgraduate medical education and continuous professional development programs

-Raising the qualification of medical and pedagogic personnel.

-Participation in International Medical Programs

-Organization and participation in Scientific Forums (Conference, Seminar, Symposium, Congress, Congress).

-Establishing business contacts with governmental and non-governmental organizations and other agencies within and outside the country.

-Internal credit expertise of postgraduate professional training and institutional professional development training programs in adjacent subjects, and organizational provision of their implementation.

-Organizing educational activities to solve the problems that have been suddenly emerged in the country's health care system and provision of medical personnel retraining programs beyond professional activities.

-For the purpose of providing medical staff with priority areas according to the level of mountainous, remote, cross border, socio-economic development, defined by the Ministry of Labor, Health and Social Affairs, promotion and organizational support for the implementation of training programs and training courses equal to the retraining residency in the deficit medical specialties.(proved 8.06.1223/5).

Practical training programs for continuous professional development programs provide training programs for qualification courses.

1. The institution carries out activities on the basis of a contract concluded in accordance with the agreement signed within the framework of the state program.

CHAPTER 3 Structure of The Institute

1. The main subdivisions of the institution are determined according to the university structure and staff schedule.
2. Legal requests for the functioning of structural units are regulated by the TSMU regulations.

CHAPTER 4 The Director of The Institute

1. The institute is headed by the Institute Director, who is appointed and dismissed by the Rector of the Institute. The labor conditions of the director are regulated by the relevant agreement.
2. The Director of the Institute provides:

-Management and protection of property transferred by the University to the functioning of the Institute.

-Planning and organizing organizational work (organizational, material-technical, internal events) of the Institute.

-Presentation of documents related to financial and economic activity of the University in compliance with demand.

-Other activities that directly or indirectly serve the purposes of the institute.

1. Within the scope of the competence the institute's director represents the institute in relation to third individual.
2. The Director provideს contractual agreements within the competence envisaged by the legislation with the persons willing to receive postgraduate medical education and persons with continuous professional development (Residents, specialists, junior doctors, medical specialists, nurses, midwives, nurses assistants and other persons). (proved 8.06.12 23/5).

CHAPTER 5. The institute Staff

1.The heads of the institute subdivisions and the employees of the institute are appointed and dismissed by the Director of the Institute by the Rector.

1. The employees of the Institute are obliged to perform duties and honestly the functions under the University Regulations and the Labor Agreement.

CHAPTER 6 Institute's Income.

1. The Institute's Income is the current activity (postgraduate and continuous professional development programs, etc.), as well as other incomes and sources that are permitted by the applicable legislation.
2. In order to implement the main tasks defined by this regulation, the Institute shall be transferred to the principal and working capital for the use of the established rule.
3. The balance of the institution is an integral part of the university balance sheet.

CHAPTER 7 Reorganization and liquidation of the Institute

The reorganization and liquidation of the institution is carried out in accordance with the rule established by the legislation.